

**MINUTES OF WOULDHAM PARISH COUNCIL MEETING
TUESDAY 7th June 2016 AT 7.30PM
WOULDHAM VILLAGE HALL**

Present: Cllr Head, Cllr Fitzwater, Cllr Adams, Cllr Parris, Cllr Jukes, Cllr Goode, Cllr Fulwell, Cllr Marr, BCllr Dalton, BCllr Davis, CClr Homewood. Community Warden Debbie Foreman, 7 members of public.

1.	APOLOGIES	
2.	<p>MINUTES</p> <p>The minutes of the Parish council meeting held on the 03/05/2016 were proposed by Cllr Adams and seconded by Cllr Parris to be a true record of proceedings. It was agreed by all other councillors that the minutes were to be signed by the Chairman.</p> <p>The minutes of the AGM held on 03/05/16 were also agreed and signed.</p>	
3.	<p>MATTERS ARISING FROM MINUTES</p> <p>Members agreed that any other matters arising from the minutes would be dealt with under the appropriate heading, as the meeting progressed through the agenda.</p>	
4.	<p>DECLARATIONS OF INTEREST</p> <p>Cllr Head Grounds interest.</p>	
5.	EXTERNAL REPORTS	Clerk
5.1	Borough Councillor: Apart from report already received regarding the river wall there is nothing else to report.	
5.2	County Councillor: CClr Homewood arrived late to give his report. Cllr Head asks about the Traffic Regulation Order, discussed last year. CClr Homewood says that it is now progressing, himself and BCllr Davis have worked on it today and he does not think the timescale will be affected. BCllr Davis reports that if it goes into TMBC phase 9 work that would take approx. one year but it is at the top of the list. If there are no letters of opposition KCC may be able to get it done before Xmas. BCllr Davis confirms that the details are contained in the email sent by Andy Bracey last year. Cllr Head hopes this is not a controversial plan and that the village will agree.	
5.3	Police report: Received. The PCSO and Community Warden will be holding surgeries in the Church every other Wednesday between 1-3pm (to go onto KWC) Cllr Head introduces the PC to the new warden and thanks her for coming.	
5.4	Neighbourhood Watch Scheme: Cllr Head discusses restarting NBW, Cllr Marr is collecting names.	
5.5	Youth Club: Cllrs Parris and Jukes have concerns over this report. Wouldham was spelt wrong and it felt like it had been copied and pasted. Clerk had spoken to Andy Jones Commissioner for Youth services at KCC. CXX have their contract up at the end of August but he did not think that 7 children per session was viable. He mentioned Kent Youth for help with setting up another youth club. Discussion on youth clubs and their popularity.	

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Dated _____

<p>6. 6.1 6.2 6.3 6.4</p>	<p>PLANNING</p> <p>Planning applications considered and commented upon by the Planning Committee: TM/16/01508/RM Reserved matters PV TM/16/01496/FL 72 High St</p> <p>Planning consents issued: Community Centre and Retail outlet</p> <p>Planning applications refused. None</p> <p>Other planning issues: <u>Wouldham Old School</u> Cllr Goode suggests that the old School (OS) would not be suitable for a Village Hall (VH), no parking, near residents, ongoing maintenance, too far from the new school. She suggested that the new hall could not be progressed until the OS had been ruled out. Discussion on OS takes place, should we try to get façade listed? Mathew Harrison who lives in the house attached to the OS would strongly object to listing as he feels that would make any use of the hall prohibitive and he feels it could easily become derelict if no use could be found for it. Cllr Fitzwater suggest he speak to KCC to find out if they have any plans for the OS. Cllr Head alters the Agenda and brings forward 14.2 “Preferred site for new Hall”. Cllr Fulwell states the 3 main sites. The Recreation Ground using the original template. The Pea Field on the other side of Knowle Road and the OS. Discussion on choices: Cllr Head proposes a vote that we will build a new VH on the Rec. Cllr Parris seconds. VOTE all in favour. Cllr Marr suggests that we discuss swapping the Pea Field (the field in front of Ravens Knowle houses) for the Rec keeping the car park and an access road in exchange for Trenport funding a new village hall. There would be a large flat new Rec, the new VH would be on the same side of the road as the new school. Cllrs Head, Jukes and Parris thinks the village would be against it as the Rec is precious to the village and exchanging this for the other land would necessitate allowing building on the present recreation ground which is totally unacceptable. Write to Trenport with initial idea to see what they think. It was agreed to leave the OS situation as it is.</p>	<p>Clerk</p>
<p>7.</p>	<p>PETERS VILLAGE <u>Lay by next to new school versus pathway through Wouldham linking the old school with the new.</u> There was concern from a Cllr Goode that if the lay by is not built now it will never be built and that will lead to congestion in Hall Rd whereas the pathway could always be added later. The PC still wish to discourage driving to school, there will be a drop off point near the school. VOTE: Proposer Cllr Head Second Cllr Fitzwater All in favour of the pathway 5 for 3 against Clerk to write to Gary Meeds to inform him of result.</p>	<p>Clerk</p>
<p>8.</p>	<p>MEMBERS OF PUBLIC Mr Harrison who lives in the house attached to the old school reiterated that he would strongly contest listing the OS building which would also include his house.</p>	

<p>9.</p>	<p>STREET LIGHTING: Light in High St to be reported</p>	<p>Clerk</p>
<p>10.</p>	<p>HIGHWAYS AND VERGES: Ken Savage has carved some shoulder pieces for the new village sign, they are up and John Head is to stain them. Our thanks to Ken for his lovely work. Cllr Head discusses the possibility of using the sign as a memorial for those who have lived and died in Wouldham. July Agenda. Cllr Goode requests that we have an unsuitable for HGV sign put on the roundabout.</p>	<p>Clerk</p>
<p>11.</p>	<p>FOOTPATHS/PROW: Cllr Parris has looked into buying some permanent dog poo signs. Some literature provided has stated that there could be a 46% improvement when new signs are placed. Cllr Head has received some more stencils and Cllr Parris is to ask the dog warden if she has any signs. Ramp from Tramway to Oldfield Drive. The vote for the new pathway across the Rec has been passed which would include this area. It is FP 6 so permission is not required and if it looks like the pathway will be a long way off some road stone could be laid. Church Place pathway is reported to be overgrown. Clerk to email Kris Rigg. The posts in the Rec are starting to rot, really need replacing. Cllr Fulwell to fix the broken one.</p>	<p>Cllr Parris Clerk Cllr Fulwell</p>
<p>12.</p>	<p>ALLOTMENTS: Cllr Head reports that hose pipes are being used. Cllr Marr suggests a cistern type system which means watering cans have to be used.</p>	
<p>13.</p>	<p>WOULDHAM COMMON: It is reported that the Common is becoming very popular. Cllr Head states that the root pile has been moved to make mowing easier.</p>	
<p>14. 14.1 14.2</p>	<p>VILLAGE HALL: Existing Hall: Report received. To go PC website New Hall Anne Marr has many fundraising ideas, she would like to see the charities in the village supporting each other. New plans for new hall. Cllr Fitzwater suggests a complete rectangle for a more economic build and will liaise with Cllr Fulwell on the plans. Debate on whether or not changing rooms are to be included. A resident in the village is to do the plans free of charge. Two plans are to be presented to the PC, one with changing rooms and the other without.</p>	<p>Clerk</p>
<p>15.</p>	<p>RECREATION GROUND: Cllr Parris reported a broken post, this to be replaced. Cllr Parris also advised that she saw Waste Services drive over the Rec to the top Dog Poo bin, access was gained via the gap left by the broken post. Cllr Head advised that the driver was not our usual driver and this should not occur again. Football club on the Rec.</p>	

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	<p>Cllr Head does not think the proposals put forward by Jason from Wouldham FC would be able to be accomplished before the start of next season. She apologises for wasting his time. She suggests that a youth team could play there by purchasing a portakabin (approx. £4k). There is a discussion re supporting the teams. Jason has already said he would like to work with youth teams and the school.</p> <p>VOTE Proposer Cllr Fitzwater Second Cllr Adams That Wouldham FC would have the PC support if they wished to supply their own building. 7 for 1 abstain</p> <p>Cllr Parris proposes we purchase youth sized metal goalposts for the Rec before the school holidays start. All agree to be an email discussion. BCllr Dalton states that he thinks Burham FC may have some in store. Clerk to look into prices.</p> <p><u>CCTV</u> All have seen the new quote, it is very high and includes a trench for the wires which we do not want. There is a 2nd quote for much less which includes housing the equipment in The Medway. Clerk to get new quote to include metal cabinet.</p>	<p>Clerk</p> <p>Clerk</p>
<p>16. 16.1 16.2</p>	<p>ADMINISTRATIVE AND FINANCIAL MATTERS:</p> <p>Approval of accounts: Cllr Adams and Fulwell sign monthly cheques. Cllr Parris hands over £600 to clerk to pay into bank account on behalf of the Fun Day. Their total is on the monthly accounts and will now stand at £1707.82.</p> <p>Cllr Parris provides copies of the Fun Day accounts to the PC. Cllr Head discusses the payment for wouldhamvillage.com website hosting. Cost £78.81 for 4 years. All agree Clerk to pay. All Cllrs have seen end of year accounts, they also had copies of section 1 of the annual return which they agreed at the meeting. Auditor has signed off annual report. Clerk to put on website. All agree.</p> <p><u>Discuss and approve matters for Parish Magazine:</u> <u>New Village sign, Fun Day report, Police surgeries.</u> <u>Discussion on taking over management of Oldfield Drive.</u> Cllr Fulwell states that he would like a debate on taking over the management of PV, he feels it would be commercially viable and better deal for residents. The current management company in Oldfield Drive (RMG) charge £35k p.a. This is for 50 visits a year, 4 management visits. If WPC took over it could justify taking on a full time member of staff, there may be higher start up costs but the money raised could subsidize additional services. Cllr Head suggests that a residents association be started up and approach the PC. There is concern about collecting the money. It is thought that Trenport would like to hold on to many parts of PV and that they would want their own company to manage the site.</p>	<p>clerk</p> <p>Clerk</p>
<p>17.</p>	<p>CORRESPONDENCE: Letter from Richard Hall from Trenport stating that they are not looking to dispose of any land at the moment in Wouldham until their discussion at the end of the year.</p>	
<p>18.</p>	<p>DATE OF NEXT MEETING: July 5th 2016</p>	
<p>19.</p>	<p>QUESTIONS FROM COUNCILLORS, CHAIRPERSON AND CLERK:</p>	

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Dated _____

	<p>Cllr Fitzwater is to become a signatory of The Henry Peters Trust. He does not know anything about the Trust, will talk to Catherine Gore who is a trustee.</p> <p>Cllr Jukes says the Zumbathon on the Rec will be taking place on August 28th.</p> <p>Meeting closed 9.45pm</p>	
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Wouldham Parish Council- cashflow to end of financial year 2016-2017

for the June meeting

Bank Account Balance as at 25.05.16

Balance brought forward from May 25th 2016		Current
Less payments April 16 meeting		
Current account Nat West	£ 100.00	
Savings account Nationwide	£ 10,349.35	
Reserve account Nat West	£ 45,500.13	£ 46,722.95
Monies belonging to Youth Club	£ 83.00	
Monies belonging to Fun Day (incl 2016 budget)	£ 1,107.82	
	£ 57,140.30	

Receipts paid in May 2016

Grant	£3,000.00	
Allotment rent	£460.00	
TMBC S136 first installment	£1,586.50	
	£5,046.50	5046.5

Cheques cleared up to May 25th 2016

DD	F Rance	Litter warden	£199.80	
3074	KALC	GC Guide	£6.28	
3075	K&M	Traffic survey	£330.00	
3076	KALC	Subs	£418.70	
3077	E On	March	£22.71	
		Flowers for		
3078	N Grimes	funeral	£55.90	
3079	E On	April	£21.29	
3080	N Grimes	Salary & expenses	£1,069.99	
3081	SJS	Allotment rent	£330.00	
3082	60+ club		£200.00	
				£2,654.67

Payments to be approved June meeting

DD	E On	May	£21.27	
DD	F Rance	Litter warden	£199.80	
3083	N Grimes	Salary & expenses	£1,040.91	

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3084	HMRC	PAYE	£384.05	
3085	KALC	Training	£72.00	
3086	VOV	PCSO donation	£200.00	
				£1,918.03

Estimated balance carried forward to June 2016

Current account Nat West	£	100.00
Savings account Nationwide	£	10,349.35
Reserve account Nat West	£	44,804.92
		£55,254.27

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